
Report of the Director of Resources and Housing

Report to Scrutiny Board (Strategy and Resources)

Date: 21st December 2017

Subject: Performance Reporting to Scrutiny Board – Effective Procurement

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report provides members with a summary of performance information relating to Effective Procurement.

Recommendations

Members are recommended to:

- Consider and comment on the performance information included in the report.
- Use the performance information provided to determine areas for further scrutiny work to support improvement over the coming year.

1. Purpose of this report

- 1.1. This report provides members with a summary of performance information relating to Effective Procurement.
- 1.2. The report gives Scrutiny Board members information to inform decision making around identifying areas for further scrutiny work to support improvement across council outcomes, priorities and values.

2. Background information

- 2.1. The Effective Procurement report provides the Board with an update on the ongoing work within the Projects, Programmes and Procurement Unit (PPPU) with regards to procurement initiatives.

3. Main issues

3.1. Effective Procurement

- 3.1.1. The report along with additional supporting appendices provides the Board with an update on performance in relation to Effective Procurement:
 - Progress on access to feeder systems
 - Improvements the Financial Management System (FMS)
 - Non and off contract spend
 - Waivers of CPRs
 - The early payment scheme

4. Corporate Considerations

4.1. Consultation and Engagement

- 4.1.1. This is an information report and as such consultation and engagement does not apply.

4.2. Equality and Diversity / Cohesion and Integration

- 4.2.1. This is an information report, rather than a decision report and so due regard is not relevant. It is noted that a report on Equality performance is due to be reported to the Strategy & Resources Scrutiny Board later in 2017/18.

4.3. Council policies and the Best Council Plan

- 4.3.1. This report brings to Scrutiny Board (Strategy & Resources) a performance update on progress against services that support the delivery of the council's Best Council Plan. The Best Council Plan itself forms part of the council's budget and policy framework.

4.4. Resources and value for money

- 4.4.1. Effectively monitoring and managing performance helps ensure that resources continue to be appropriately deployed. There are no other financial implications from this report.

4.5. Legal Implications, Access to Information and Call In

- 4.5.1. This report is an information update providing Strategy & Resources Scrutiny Board with a summary of performance for selected portfolio areas within its remit and is not subject to call in.

4.6. Risk Management

- 4.6.1. There are no specific risks associated with this performance report. However, it is noted that performance results may be linked to two directorate risks that could impact

on the delivery of the Best Council Plan. The following risks are linked to performance information included in this report:

- **Contractor/bidder challenge** (director level risk) - Successful challenge from contractor/bidder in relation to the council's tendering, evaluation and contract award processes leads to significant costs and reputational damage due to ineffectiveness of PPPU tools and controls.
- **Contract Management** (director level risk) - Inadequate management of contracts by directorates results in failure to realise the full potential benefits and value of savings leading to reputational damage

5. Conclusions

- 5.1. The report provides details of performance for the area of Effective Procurement.

6. Recommendations

- 6.1. Members are recommended to use the performance information provided to determine areas for further scrutiny work to support improvement over the coming year.